

UTILIZING TECHNOLOGY

Is There A Better Way?

Recording Documents Electronically

Cheryl Clark, Chief Deputy
Ottawa County Treasurer's Office

Recording Documents Electronically

- **As simple as exporting a document from BS&A**
- **Record**
 - **Certificate of Forfeiture**
 - **Certificate of Redemption**
 - **Notice of Judgment of Foreclosure**
- **Treasurer's signature electronically stored and entered on document**
- **Notary signature and information electronically stored and entered on document**

Recording Documents Electronically

- **Export document from BS&A**
- **Block population (by post date)**
- **Report created in a temporary file**
 - **Ability to view report before sending to Register of Deeds**
 - **Ability to verify the information has been filled in and signature(s) have been inserted**

Recording Documents Electronically

- **Submit report to Register of Deeds**
 - **Date and Document #'s automatically filled in**
 - **Stamp affixed on document**
- **Check Register of Deeds software**
 - **Verify recording is complete**
 - **Obtain document #'s**
- **Import back into BS&A the recorded documents using the document #'s from Register of Deeds**

Recording Documents Electronically

- **Update records and view report**
 - Make sure it states “Successfully updated”
- **Notify Register of Deeds**
 - If not done – next import will include these documents
- **Receive notification of Register of Deeds acknowledgement of receipt**
- **Print documents from Register of Deeds software**

Recording Documents Electronically

- **Advantages**
 - **Saves time**
 - **900 Certificates of Forfeiture recorded in ½ hour**
 - **36 Notices of Judgment of Foreclosure recorded in 5 minutes**
 - **No hand entry**
 - **Will take 2 page documents**
 - **Neither office touches the paper**

07/21/2011 10:32 AM
User: DENNINGS
DB: Real

OTTAWA COUNTY
Register of Deeds Webservice Import

Page: 1/1

70-17-18-351-006 2011 Successfully updated redemption document number to 2011-0025054
70-09-22-427-010 2011 Successfully updated redemption document number to 2011-0025055


2011-0014136
FILED/SEALED FOR RECORD IN
OTTAWA COUNTY, MI
GARY SCHOLTEN R.O.D.
04/14/2011 AT 07:55 AM
CERT FORFEIT REAL ES 10.00
This form is issued under the authority
of MCL 211.78g

Michigan Department of Treasury, LPS
3626 (Rev. 03-04)

CERTIFICATE OF FORFEITURE OF REAL PROPERTY

On March 1, 2011 the following real property was forfeited to the **OTTAWA**
County Treasurer for **NON PAYMENT OF PROPERTY TAXES** for the
year(s) **2009**

This property will be titled absolutely in the name of the foreclosing governmental unit if not
redeemed by March 31 after entry of a judgment of foreclosure pursuant to MCL 211.78k.
After this date parties of interest in this property will have NO FURTHER RIGHT TO REDEEM

Property ID No. 70-16-07-229-011	
Owner According to Tax Record AWB LLC	
Property Address 13673 BYRAN DR HOLLAND MI	Amount for Which Property Forfeited \$ 4,199.90
Property Description State of Michigan, County of Ottawa, HOLLAND CHARTER TOWNSHIP LOT 26. AUTUMNWOOD SUB.	
Prepared by BRADLEY J. SLAGH, TREASURER 12220 FILLMORE ST, ROOM 155 PO BOX 310 WEST OLIVE MI, 49460	 County Treasurer Name Printed BRADLEY J. SLAGH, TREASURER

2011-0025054
 FILED/SEALED FOR RECORD IN
 OTTAWA COUNTY, MI
 GARY SCHOLTEN R.O.D.
 07/20/2011 AT 08:27 AM
 TREAS REDEMPT CERT 10.00

Michigan Department of Treasury, LPS
 3027 (6-07)

This form is issued under the authority
 of MCL, Section 211.78g

COUNTY TREASURER REDEMPTION CERTIFICATE

Property ID No. 70-17-16-351-006 Name of owner according to tax record GARCTA-GALYEZ MARLENE


Property Description: State of Michigan, County of Ottawa, ZEELAND CITY
 LOT 19 DE JONGE'S ADD

Total amount of delinquent taxes, penalties, interest and fees necessary to redeem the parcel
1,999.92

Under the provisions of Section 211.78g(5), I hereby certify, that on 07/19/11 the sum stated
 above was the amount necessary to redeem the foregoing described parcel of land and that
JORGE RAMIREZ-PASERO has paid that amount to my office.

This redemption certificate is issued to remove the parcel in question from the Certificate of Forfeiture previously
 issued and recorded at liber _____ page _____ and document number 2011-0014375

OTTAWA County Treasurer
 County Treasurer's Office, Grand Haven Michigan, 04/14/2011

Prepared By: BRADLEY J. SLAGH, TREASURER 12220 FILLMORE ST, ROOM 155 PO BOX 510 WEST OLIVE, MI 49460	Signature of County Treasurer 	Printed Name of County Treasurer BRADLEY J. SLAGH, TREASURER	Date 07/20/11
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RECORDING
 2011-0012645
 FILED & SEALED FOR RECORD IN
 OTTAWA COUNTY, MI
 GARY SCHOLTEN, R.O.D.
 04/08/2011 AT 05:00 AM
 TREAS. JDGMT FORECLS

Notice of Judgment of Foreclosure

Michigan Department of Treasury
 3010 (04)

Required by section 78(8) of The General Property Tax Act, 1893 PA 206, as amended, MCL 211.78(8).

On 02/07/11 in Civil Action No 10-21854-CF in the Circuit Court for the 59th Circuit,
OTTAWA County, entered a Judgment of Foreclosure in the Matter of the Petition of the County
 Treasurer against the property described below vesting absolute title to the real property described below in
 County Treasurer of the County of OTTAWA, as provided by Section 78k of The General Property
 Tax Act, 1893 PA 206, as amended, MCL 211.78k, if not redeemed by March 31, 2011. Under the General
 Property Tax Act, the Judgment of Foreclosure became final and unappealable on April 12, 2011.

Parcel No. <u>70-03-21-154-998</u>	Property Forfeited to County Treasurer on March 1, <u>2010</u> Certificate of Forfeiture recorded at: Liber _____ Page _____ and Document # <u>2010-0014220</u>
Property Address (if available): <u>GAP</u> <u>MI</u>	
County: <u>OTTAWA</u> Local Unit Name: <u>GRAND HAVEN CITY</u> Local Unit Code: <u>58</u>	
Legal Description of the Property: <u>PART OF BLK 2 CON 324 FT E & 86 FT S OF NW COR BLK 2, TH S 2 FT, E 6 FT, N 2 FT, W 6 FT</u> <u>TO BEG. BOZ/WOODS ADD</u>	
State of Michigan County of <u>OTTAWA</u>	County Treasurer Signature Date: March 31, 2011 
The foregoing instrument was acknowledged before me this 31st day of March 2011 by Bradley J Slagh, Ottawa County Treasurer.  Kathryn E. Dennis Notary Public, Ottawa County, MI Acting in the County of Ottawa My Commission Expires Aug. 4, 2013	Drafted by and when recorded, return to: County Treasurer for the County of <u>OTTAWA</u> Address: <u>BRADLEY J. SLAGH, TREASURER</u> <u>12220 FILLMORE ST, ROOM 155</u> <u>PO BOX 510</u> <u>WEST OLIVE MI, 49460</u>